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**PROFESSIONAL DEVELOPMENT PLAN**

**Lecture Series/ ECG Talk/ Workshops Reflections**

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| **Reflections** |
| Title of Lecture Series Attended: Navigating Job Landmines: Spotting RED FLAGS and Protecting Your Creative Rights  Artist/ Designer/ Creative: Jayna Tan, Lee In Hae, Chiam Jia-An  Date Attended (F2F): 20 September 2023  I did my internship during my break before reaching Year 2 (from May-July). The owner of the company who conduct the internship was my friend, and I knew for a fact that having started a business, or even jump into the creative industry entitled to friendship may not be the best option/ starting point and I learned my lesson😊  She first briefed me about my overall working responsibility, but there were no written contracts or written description about it all… And the meeting that we had was on video call. So, the only written consensus that I had was my notes on my diary about the job description and responsibility. I thought that time that the whole process and my job distribution will stick to that only, but on the second month or so, she added more of my responsibility. Knowing some little change or this unsettlement that I had, then I realized that I had never known or done more research about how to find the right company. That’s why I then very much interested and glad that I joined this talk…….  During this talk, I did a lot of reflection and comparison with my past experience, and I found a lot of gaps happened there:), one of it was the one that I just mentioned. Joining this talk, I learnt a lot on how the actual company especially those in Singapore would conduct their regulations and specific conditions for their coworker; and it will all be written under the contract that all the period of the employee/ the boss will always **refer to.** Some of it had already been shared by the conductor of this talk and shared already, so I will refer to it more while later I find my future company to work with for my internship.  Having this in mind, I then got settled on the unsettling feeling and trauma from my past…. Now, it is my time to really sit and stand up straight and examine my own skill of design and to prepare myself for the interview that the upcoming company will hold.  The speaker also talked about some *secret* tips on mastering the interview for a job, here are some:   * Wear appropriate and suitable outfit for the interview. * Do some research about the company. * Relax * BE ON TIME * Prepare some introduction and a list of questions. * Be confident! |

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| **TO BE COMPLETED BY STUDENT** | | | |
| **Student Name:** | Stefani Margaretha | **Admission No.** | G20220128 |
| **Class:** | BA (hons) Design Practice in Fashion | **Contact No:** | (+65) 8314 5029 |

For more support, you may get in touch with Education & Career Guidance Office (ECG) at email, [ECG@nafa.edu.sg](mailto:ECG@nafa.edu.sg) or Hotline, 6512 1385 to book appointment.

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